


**SHIPPER'S LETTER OF INSTRUCTION – AIR / SEA - please circle**

<b>SHIPPER</b>		 <p>Office 1, 177 Montgomerie Rd, Airport Oaks, Auckland 2022, NZ                  P.O. Box 43-259, Mangere, Auckland 2153, NZ                  Tel: 64 9 275 5970                  Fax: 64 9 275 5010                  Email: <a href="mailto:ops.akl@nifgroup.co">ops.akl@nifgroup.co</a></p>		
<b>CONSIGNEE</b>				
<b>NOTIFY PARTY</b>		<b>SPECIAL INSTRUCTIONS:</b>		
<b>Port of Departure</b>		<b>B/LADING REQUIRED: ORIGINAL- IF ORIGINAL HOW MANY COPIES REQUIRED?</b> _____		
<b>Port of Destination</b>		<b>EXPRESS RELEASE</b> _____		
<b>No. of Packages</b>	<b>Gross Weight Specify kgs or lbs</b>	<b>Measurements (cms)</b>	<b>Marks &amp; Numbers</b>	<b>Nature and Quantity Of Goods</b>
<b>Total=</b>	<b>Total weight Kg</b>			

<b>PAYMENT OF CHARGES – PLEASE SELECT</b>			LETTER OF CREDIT	YES / NO
FREIGHT	PREPAID	COLLECT	VALUE FOR CUSTOMS:	
FOB CHARGES	PREPAID	COLLECT	ECN NO:	
OTHER – PLEASE SPECIFY	PREPAID	COLLECT	COUNTRY & STATE OF ORIGIN:	
<b>DOOR TO DOOR SHIPMENTS (PAID BY SHIPPER)</b>			AHECC:	
PLEASE SELECT ONE OF THE FOLLOWING			DUTY DRAWBACK	YES / NO
DDU (ALL OVERSEAS CHARGES EXCL DUTY & TAX)			INSURANCE BY INTRAMAR	YES / NO
DDP (ALL OVERSEAS CHARGES INCL DUTY & TAX)			Amount \$.....	
<b>DO YOU REQUIRE INTRAMAR TO PICK UP SHIPMENT</b>			YES	NO

**IMPORTANT – “DANGEROUS GOODS DECLARATION”**

The shipper certifies that the particulars on the face hereof are correct  
 I, \_\_\_\_\_ being a duly authorised representative of the exporter certify that;  
 (please complete the applicable option below)

**NON HAZARDOUS**

NONE of the cargo detailed in this instruction is classified in terms of the I.C.A.O./I.A.T.A. DANGEROUS GOODS REGULATIONS

Signature:..... Title:.....

**HAZARDOUS**

Included in the cargo detailed are items that are classified in terms of the I.C.A.O./I.A.T.A. DANGEROUS GOODS REGULATIONS.

<b>PROPER SHIPPING NAME:</b>
<b>UN NUMBER:</b> <b>PKG:</b> <b>CLASS:</b>

Signature:..... Title:.....